**Responsible Conduct of Research Policy**

(revised August 2018)

Federal granting agencies such as the National Science Foundation (NSF) and National Institutes of Health (NIH) require that recipient institutions provide training in the responsible conduct of research (RCR). Cornell College will ensure that undergraduate students, graduate students, and postdoctoral fellows who are paid through federal grants or are working on federally funded projects will receive this training at or before the beginning of their research experience.

**Training Plan**

Any federally-funded undergraduate, graduate, and post-doctoral students will be trained individually by their faculty mentor in the traditional areas of RCR:

* 1. Conflict of Interest
  2. Human Subjects, Lab Animals, and safe laboratory procedures
  3. Mentor/mentee responsibilities and relationships
  4. Collaborative research
  5. Peer review
  6. Data acquisition and management
  7. Research misconduct
  8. Responsible authorship and publication
  9. The scientist as a responsible member of society

Training should be completed and documented as close to the beginning of the student research experience as possible, and particularly before leaving for any field work off-campus.

**Documentation**

Each student paid through a federal grant will need to have signed certification from their faculty mentor that they participated in the CSRI ethics course and/or received RCR training from their faculty mentor.

This certification is submitted to the Grants and Compliance Manager to be kept with other grant records for at least three (3) years after the grant has been closed out.